

# **Green County Highway Committee Meeting Minutes**

**Monday, March 9, 2020**

The Green County Highway Committee met at 10:00 a.m. on Monday, March 9, 2020 at the Green County Commissioner's office located at 2813 6<sup>th</sup> Street, Monroe, Wisconsin. Members present were: Chairman Ray Francois, Vice Chairman Harvey Mandel, Secretary Cal Wickline, Russ Torkelson and Jeff Williams. Others present were Commissioner Chris Narveson, Jami Thomm, Eric Wild, Brandon Hendrickson, James Wyss, John Schumacher, Tammy Mulcahy, Greg Jewell (Jewell Associates Engineers, Inc.), Dave Pantzlaff (Ayres Associates), Amanda Inman (Ayres Associates).

Chairman Ray Francois called the meeting to order at 10:05 a.m.

The agenda was accepted as submitted.

A motion to approve the minutes from the February 10, 2020 meeting was made by Russ Torkelson and seconded by Cal Wickline. The motion carried.

The Committee audited bills. A motion was made by Cal Wickline and seconded by Jeff Williams to approve the bills for amount of \$387,055.65 for February. The motion carried.

Office Manager Tammy Mulcahy provided an update on the new state computer system. Audit is ongoing and awaiting for the auditor report. January bills being sent to Towns. Office Manager expected to start on Monday, April 6, 2020.

Shop Foreman James Wyss provided an update of two new trucks delivered and issues have been found. Prepping on getting the graders ready. Issues with Unit# 151 MC270 controller and looking into purchasing 5100 controllers from Dane County.

General Superintendent Eric Wild provided an update on starting spring work and working on Town estimates.

Patrol Superintendent Brandon Hendrickson advised the Committee of an update on winter activities, patching roads, tree and brush cutting being performed, working on converting semi to anti-ice application and replacing county signs as needed.

Quotes received for Hot Asphalt Patchers were reviewed. A motion was made by Harvey Mandel and seconded by Jeff Williams to award the purchase of two air jacketed, diesel Hot Asphalt Patchers to Falcon. The motion carried.

Quotes received for pulverizing were reviewed. A motion was made by Russ Torkelson and seconded by Jeff Williams to award the 2020 pulverizing for grind only to The Kraemer Co. based on past performance. The motion carried.

Discussion was held on prices received on a roller from Volvo with a canopy and Volvo diagnostic subscription and hardware. A motion was made by Russ Torkelson and seconded by Cal Wickline to purchase the in stock roller and diagnostic hardware and subscription. The motion carried.

Discussion was held on a new water line. No action.

Discussion was held on selling Loader #205, Dozer #219 & #221. A motion was made by Harvey Mandel and seconded by Cal Wickline to sell. The motion carried.

The Committee discussed the need to hire Summer Laborer's and Skilled LTE's this year to help during paving, sealcoating and other summer work activities. A motion was made by Harvey Mandel and seconded by Russ Torkelson to authorize hiring up to four Summer Laborer's and up to three Skilled LTE's. The motion carried.

The Committee discussed the pricing received on non-LRIP hot mix asphalt. A motion was made by Harvey Mandel and seconded by Cal Wickline to accept the bids and to award to which ever bidder's purchase will be most advantageous to Green County, based on purchase price, job location, and hauling costs. The motion carried.

The Committee discussed the pricing received on LRIP and MLS hot mix asphalt. A motion was made by Harvey Mandel and seconded by Cal Wickline to accept the bids and to award to which ever bidder's purchase will be most advantageous to Green County, based on purchase price, job location, and hauling costs. The motion carried.

The Committee discussed the pricing received on Liquid Asphalt from Henry G. Meigs and Flint Hills. A motion was made by Russ Torkelson and seconded by Jeff Williams to award and split purchases between both companies as in past years. The motion carried.

The Committee discussed the pricing received for the spring culvert stock. A motion was made by Jeff Williams and seconded by Harvey Mandel to award the culvert bid to low bidder, Metal Culverts. The motion carried.

A motion was made by Russ Torkelson and seconded by Cal Wickline to rent a bus for employees attending Chainsaw Training on April 17, 2020 in Iowa County.

Discussion was held on an existing stop sign located at CTH EE and CTH F. General Superintendent to contact Monticello Police Chief. No action.

Discussion was held on salary personnel's time off scheduling. A motion was made by Russ Torkelson and seconded by Jeff Williams to eliminate salaried personnel to work mornings to in order to use scheduled accumulated time off. The motion carried.

Discussion was held on the sign request to be placed near the Veteran Park located on CTH N. A motion was made by Harvey Mandel and seconded by Cal Wickline to approve an information sign no larger than 3x4. The motion carried.

Discussion was held on ordering railroad ties for the culvert needed on CTH T as the most cost effective. A motion was made by Russ Torkelson to order the railroad ties and seconded by Harvey Mandel. The motion carried.

Discussion was held on a Quad Axle lease to own. A motion was made by Cal Wickline and seconded by Harvey Mandel to start negotiations and bring back pricing to Committee if exceeds \$150,000. The motion carried.

Discussion was held the Utility Permit and fee structure. A motion was made by Jeff Williams and seconded by Russ Torkelson to accept the proposed permit and fee structure. The motion carried.

Review of culvert size request for an Entrance permit application on CTH EE. The requested culvert is larger than the allowed maximum culvert size listed in County Code 3-6-5-6. A motion was made by Harvey Mandel and seconded by Russ Torkelson to approve the requested culvert size of 15'x30" and approval for the Highway Department to cut ends for all culvert installs. The motion carried.

Greg Jewell from Jewell Associates Engineers joined the meeting at this time. Greg presented the Committee with the 2020 Green County Bridge Inspection Proposal and advised the two year bridge inspections are due. A motion to renewal the Bridge Inspection Contract was made by Harvey Mandel and seconded by Russ Torkelson. The motion carried.

Highway Commissioner Chris Narveson advised the Committee of an upcoming Seminar and having Personnel attend as needed and provided an update on equipment purchases. A motion was made by Harvey Mandel and seconded by Russ Torkelson to purchase one oil tank contingent on tank size and oil compatibility. The motion carried.

Dave Pantzlaff and Amanda Inman from Ayres joined the meeting at this time. Dave discussed an upcoming bridge project scheduled in 2021.

The next scheduled meeting date is April 13, 2020 at 10:00 a.m. in the Highway Commissioner's Office.

A motion to adjourn was made by Jeff Williams and seconded by Cal Wickline. The motion carried and the meeting adjourned.

Cal Wickline  
Secretary